



Registration Packet

2026-2027

Welcome

Welcome to **Brushy Creek Weekday Preschool (BCWP)**! We are honored that you are considering our program for your child. Our goal is to partner with families to provide a nurturing, faith-filled, and developmentally appropriate learning environment where children feel safe, loved, and encouraged to grow.

This registration packet is designed to clearly explain our policies, procedures, and expectations so families feel informed and confident as they begin their preschool journey with us.

Mission

At Brushy Creek it is our honor to partner with parents to equip and resource them to be the primary disciple makers in their homes. As a church, our mission statement is “Living the Gospel to inspire Upstate families toward a lasting priority.” Our weekday preschool is an intentional extension of this mission. Brushy Creek Weekday Preschool is designed to give infants, toddlers, and preschoolers an opportunity to grow mentally, emotionally, socially, and physically in a loving and secure Christian environment. Our students will be provided with an outstanding foundation for their future academic journey, in an atmosphere of warmth and understanding, while developing positive self-esteem and independence.

Method

Brushy Creek Weekday Preschool provides an engaging and nurturing learning environment to educate the whole child using all learning domains. Throughout

the school year, students will engage in a 10-month, age appropriate, journey through the Gospel, learning of the love Jesus Christ shows through his sacrifice on the cross. Our theme-based curriculum and play based learning approach is designed to accommodate all stages of child development.

Program Overview

Hours of Operation:

Preschool: Monday-Thursday 9 am-1 pm

Kindergarten: Monday-Thursday 8:30 am-1 pm

Our daily schedule includes circle time, hands-on learning centers, outdoor play, Bible stories (as applicable), music, and creative activities. Class schedules vary by grade level.

- 2 Day/Week Programs: Students attend Tuesday & Thursday of each week. Only offered for Infant, 1K, & 2K.
- 3 Day/Week Programs: Students attend Tuesday, Wednesday, & Thursday of each week.
- 4 Day/Week Programs: Students attend Monday-Thursday of each week.
- 2026-2027 First day of School: August 17, 2026
- 2026-2027 Last day of School: May 20, 2027

Ages Served:

6 weeks-Kindergarten

Registration and Tuition

Class	Pricing Per Month
Infant Class: Tuesday & Thursday	\$240
Infant Class: Tuesday, Wednesday, & Thursday	\$260
Infant Class: Monday, Tuesday, Wednesday, & Thursday	\$280
1K & 2K Classes: Tuesday & Thursday	\$205

1K & 2K Classes: Tuesday, Wednesday, & Thursday	\$235
1K & 2K Classes: Monday, Tuesday, Wednesday, & Thursday	\$255
3K & 4K Classes: Tuesday, Wednesday, & Thursday	\$255
3K & 4K Classes: Monday, Tuesday, Wednesday, & Thursday	\$280
Kindergarten	\$355

- A \$100.00 per child or \$150.00 per family, non-refundable, registration fee is required when registering your child/children in the Weekday Preschool program. Registration for the program is limited and a waiting list is maintained.
- Children are registered for the program year. A 30-day notice is required, to the director, should it be necessary to withdraw a child for any reason. You will be responsible for the next month's payment if less than a 30-day notice is given.
- Tuition is due on the 1st of each month and considered late if received after the 10th of the month. A late fee of \$25.00 will be added for tuition not received by the 10th of the month.
- Invoices will be sent each month through our school communication app: Brightwheel. Online payments are accepted via Brightwheel.
- If paying with check or cash, tuition should be put in an envelope labeled with your child's name and returned to school in their folder or bag. Checks should be made payable to Brushy Creek Preschool.
- In lieu of a classroom supply list, families will be responsible for a one-time fee of \$75 per child. This fee will cover all classroom supplies, party and special event day supplies, snacks, and cleaning supplies. The materials & cleaning fee will be due the first week of school.

Enrollment

Enrollment is based on availability and completion of all required registration forms and fees. A child's placement is not considered secure until all paperwork has been received and confirmed by the preschool office.

Required Forms

- Registration Form
- Medical & Media Release
- Toilet Training Policy
- Tuition Agreement

Calendar

Our preschool typically follows Pickens County school district closure schedule. In the event of an inclement weather closing or delay, messages will be sent through the Brightwheel App. Announcements will also be posted on the school Facebook page.

School Communication App

Brightwheel is our primary school communication platform, designed to keep families connected to their child's learning and classroom experiences in one convenient place. Through the app, parents and approved loved ones can view their child's personal activity feed, communicate directly with teachers, pay fees and tuition, and stay informed about important announcements and events at Brushy Creek Weekday Preschool.

Brightwheel is an important tool in strengthening the home-school partnership while also helping to build a supportive classroom community. The app is free and available for both iPhone and Android users.



Arrival & Dismissal Procedures

Morning Drop-Off

Parents will escort children directly to their classroom during the designated drop-off window. Please keep goodbyes brief to support smooth transitions.

Afternoon Pick-Up

Afternoon pick-up will be through designated carlines. Children are issued three car tags. Please display tag on your rearview mirror. If you need more, please let Mrs. Morgan know.

The **Infant, 1K, & 2K carline** (red carline) will be at the drive-through on Pearson Street. Pull into the parking lot and follow traffic patterns toward the tree line at the back of the parking lot. This line will loop and turn toward the drive through on the side of the church. Please use both lanes. Teachers will retrieve students from your vehicles and escort them into the building. **Only 4 cars will be loaded at a time in the red carline.**

The **3K & 4K carline** will be at the church sanctuary entrance. Entrance and exit to the **3/4K carline** (blue carline) will be accessible from the 2nd parking lot entrance on Alethia Street. Please do not block the first entrance/exit into the church parking lot. Upon entering the parking lot, follow traffic patterns straight to the main church sanctuary entrance. Teachers will help your student from the vehicle and escort them into the building. **Only 5 cars will be loaded at a time in the blue carline.** The carline will then loop back toward Alethia Street toward the exit. Exiting the parking lot to Pearson Road will not be available from the 3/4K carline. If you have a child in both areas, please pick up the older child first.

Late Pick-Up

Late pick-ups may result in a late fee.

Health & Wellness Policies

Sickness

The health of all students and staff at BCWP is a very important aspect of our program. Please do not bring your child to school if he/she seems ill. If your child becomes ill during the day, the parent will be notified immediately with the expectation that the parent will pick up the child. **Siblings should be kept home from school if the sick child has symptoms of any contagious illness (stomach bug, lice, pink eye, cold/flu).**

Children should be kept home from school if they are feverish, have diarrhea, are vomiting, have dark mucous nasal discharge, or if they show signs of becoming sick (listlessness/drowsiness, productive cough, extreme sore throat, ear pain, eyes that are pink, burning, itching, or producing discharge).

Children cannot attend school if:

- They have a bad cough or sore throat
- They have a temperature over 100.4 (They must be fever free for 24 hours without medication before returning to school).
- They have an upset stomach
- They have a contagious illness

If your child is absent for more than two days, please notify the teacher and let her know if your child is sick. We get concerned if our little ones are out. We do not administer medications of any kind. We realize that it is difficult for working parents to keep their children home, but exclusion will help prevent contagion and promote the health and safety of your own child. Please notify the school if your child has a highly communicable disease or condition, so that all other parents can be alerted.



I Need to Stay Home if...



I have a Fever	I am Vomiting	I have Diarrhea	I have a Rash	I have Head Lice	I have an Eye Infection	I have been in the Hospital
Temperature of 100°F or higher	Within the past 24 hours	Within the past 24 hours	Body rash with itching or fever	Itchy head, active head lice	Redness, itching, and/or "crusty" discharge from eyes	Hospital stay and/or ER visit

I am Ready to Go Back to School When I am...

Fever free for 24 hours without the use of fever reducing medication.	Free from vomiting for at least 2 solid meals without the use of medications.	Free from diarrhea for at least 24 hours without the use of medications.	Free from rash itching or fever and evaluated by doctor if needed.	Treated with appropriate lice treatment at home and proof is provided to nurse.	Eye has returned to normal or have a note from doctor to return to school.	Released by my medical provider to return to school.
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Injuries

Parents will be notified of injuries that occur at school.

Potty Training

See attached toilet training policy

What to Bring To School

- A large backpack with a change of clothes, extra diapers/pull-ups or underwear, lunch packed in a bag/box and drink daily (No unprepared easy mac and cheese cups). Infant, 1K, & 2K classes need to bring drinks in a cup.
- **Please label everything sent to school.**
- No outside toys are to be brought to school.
- Snacks will be provided daily.
- Please let Mrs. Morgan know, in writing, of any food allergies your child may have, as well as updating in Brightwheel.